

UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST

TRUST BOARD

REPORT ON MATTERS ARISING FROM THE MEETING HELD ON 4 AUGUST 2011

Minute ref:	Issue	Lead Officer	Outcome
4 August 2011			
225/11/1	<ul style="list-style-type: none"> Further information on the recent rise in short-term sickness absence to be provided to the September 2011 Trust Board and Workforce and Organisational Development Committee. 	Director of Human Resources	Included in the month 4 quality finance and performance report for 1 September 2011 Trust Board. Scheduled for 19 September 2011 Workforce and Organisational Development Committee.
225/11/2	<ul style="list-style-type: none"> UHL 2011-12 winter capacity and escalation plans to be circulated to Trust Board members for information. % of ED breaches related to patients in beds awaiting discharges to be confirmed to Mr R Kilner, Non-Executive Director. LLR flash report to be included in future ED reports. PCT colleagues to be invited to attend 1 September 2011 Trust Board to discuss ED and winter pressures. Update on the EMAS patient transport contract to be included in the September 2011 ED report.)Chief Operating)Officer/Chief Nurse))))))	Actioned. Actioned. Actioned. Trust Board development session to be held on 1 September 2011. Actioned.
225/11/3	Verbal update on the engagement exercise with staff and public re: increasing carparking charges to be provided to the September 2011 Trust Board, ahead of formal proposals in October 2011.	Director of Strategy	Scheduled accordingly for 1 September 2011 (verbal) and 6 October 2011 Trust Board.
226/11	<ul style="list-style-type: none"> Scope to vary the terms of the VSS (re: timescale for reapplying for NHS/Trust employment) to be explored with NHS East Midlands. Background information on the various HR schemes to be circulated to Trust Board and Workforce and Organisational Development Committee members.)Director of Human)Resources))))Work in progress.)))

Minute ref:	Issue	Lead Officer	Outcome
228/11	<ul style="list-style-type: none"> LLR space utilisation survey results to be presented to the September/October 2011 Trust Board. Risk 5 controls and gaps to be amended. Risk 9 net risk score to be increased to 25. Risk 2 to be amended to reflect the downside. Risk 1 (overheating of the emergency system) to be discussed at the September 2011 Trust Board. 	Director of Strategy)Director of Finance)and Procurement Director of Strategy Chief Operating Officer/Chief Nurse	Scheduled for 6 October 2011 Trust Board. Actioned. Actioned. Actioned. Scheduled accordingly for 1 September 2011 Trust Board discussion on the risk register.
229/11/3	UHL Research and Development Strategy to be presented for approval at the September 2011 Trust Board.	Director of Strategy/Chief Executive	Scheduled accordingly for the 1 September 2011 Trust Board.
232/11	<ul style="list-style-type: none"> Information to be provided to BLISS outside the meeting. Midwifery recruitment numbers to be confirmed outside the meeting. VSS communication exercise to clarify the difference between VSS and other HR schemes.)Chief Operating)Officer/Chief)Nurse/Director of)Strategy Chief Operating Officer/Chief Nurse Director of Human Resources	Actioned. Actioned. Actioned.

Update on any outstanding matters arising from Trust Board meetings since 16 July 2009

Minute ref:	Issue	Lead Officer	Outcome
21 July 2011			
211/11/1	<ul style="list-style-type: none"> Detailed review of progress against the 'stabilisation to transformation' plan to be provided to the September 2011 Trust Board. Report on the current shortfall to be provided to the October 2011 Trust Board.)Director of Finance &)Procurement/Chief)Operating Officer/)))	Scheduled accordingly for the 1 September 2011 Trust Board. Scheduled accordingly for the 6 October 2011 Trust Board.

Paper B

Minute ref:	Issue	Lead Officer	Outcome
7 July 2011			
184/11/1	Further update on improving attitudes re: breast feeding to be provided to the July 2012 Trust Board.	Chief Operating Officer/Chief Nurse	Scheduled accordingly for July 2012 Trust Board.
185/11	Appropriate briefings on the progress of the Health and Social Care Bill to be provided through the Chief Executive's monthly reports.	Chief Executive	To feature in the Chief Executive's monthly Trust Board reports as appropriate.
2 June 2011			
143/11/5	Consideration of the scope to hold a Trust Board development session in respect of ED transformation, LLR emergency care network developments and CBU-level support arrangements.	Chief Operating Officer/Chief Nurse/ Director of Corporate and Legal Affairs	Provisionally scheduled for 1 September 2011 Trust Board.
7 April 2011			
90/11	Update on the Hutton reports to be provided to a future Trust Board meeting.	Chief Executive	To be scheduled once further information is available on the response to the reports.
91/11	Quarterly patient experience report to be provided to the Trust Board.) Chief Operating)Officer/Chief Nurse	To be scheduled as requested. <u>Patient experience/story presentation in July 2011 – next scheduled for October 2011.</u>
93/11/1	Quarterly updates against the 2011-12 annual operational plan milestones to be provided to the Trust Board.	Director of Strategy	To be scheduled on a quarterly basis accordingly (beginning at the August 2011 Trust Board). Subsequently deferred to September 2011 Trust Board. Subsequently deferred to October 2011 Trust Board to allow for appropriate reconciliation of information.